

4.2.3 Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic years 2016-17 to 2020-21:

S. No.	Academic Year	Particulars	Amount (Rs.)
1	2020-21	List of Expenditure	82,02,000
		Statement of Expenditure	
		Budget	32,60,792
2	2019-20	List of Expenditure	20,14,000
		Statement of Expenditure	
		Budget	19,39,876
3	2018-19	List of Expenditure	12,18,000
		Statement of Expenditure	
		Budget	13,19,469
4	2017-18	List of Expenditure	9,50,000
		Statement of Expenditure	
		Budget	10,31,995
5	2016-17	List of Expenditure	10,58,000
		Statement of Expenditure	
		Budget	11,25,846

Total Expenditure

Rs.1,34,42,000

(Rupees One Crore Thirty Four Lakh Forty Two Thousand Only)


5/1/2022

(Mr.P.Muruganatham)
Finance Controller









7/12/22

(Prof. Dr. V. Rajendran)
Principal

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	NAAC 3rd Cycle
		Criterion IV Metric 4.2.3

4.2.3 Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic years 2016-17 to 2020-21:

S. No.	Academic Year	Particulars	Amount (Rs.)	Supporting Document Link
1	2020-21	List of Expenditure	82,02,000	
		Statement of Expenditure		
		Budget	32,60,792	
2	2019-20	List of Expenditure	20,14,000	
		Statement of Expenditure		
		Budget	19,39,876	
3	2018-19	List of Expenditure	12,18,000	
		Statement of Expenditure		
		Budget	13,19,469	
4	2017-18	List of Expenditure	9,50,000	
		Statement of Expenditure		
		Budget	10,31,995	
5	2016-17	List of Expenditure	10,58,000	
		Statement of Expenditure		
		Budget	11,25,846	

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <p>Criterion IV Metric 4.2.3</p>
---	--	---

4.2.3 AY 2020 - 21 : Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic year 2020-21:

S. No.	Particulars
1	List of Expenditure
2	Statement of Expenditure & Highlighted Audit Statement
3	Budget
4	Bills of Expenditure
5	Finance Committee Minutes
6	Library Committee Minutes
7	Governing Body Minutes

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.2.3</p>
---	---	---

For Details of Complete documents please refer to

1. URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.2.3/4.2.3%202020-21.pdf






Sample Document for AY 2020-21

1. List of Expenditure

1-Apr-2020 to 30-Mar-2021		
S.No	Particulars	Actual Amount
1	Library Books	16,95,910
2	Motor Vehicles	98,43,346
3	Air Conditioner	10,60,000
4	Building Old & North	67,16,652
5	Building-WIP- Annexure	15,04,49,023
6	Camera	92,040
7	CCTV Camera	3,24,674
8	Computer	52,07,340
9	Computer Networking	2,78,470
10	Electrical Installation	78,24,076
11	Fire Fighting System	8,16,029
12	Furniture & Fittings	51,74,868
13	Lab Equipments	3,66,578
14	Office Equipments	5,59,148
15	Printer	36,108
16	Projector	26,98,722
17	sports Equipments	78,400
18	Lift	4,20,000
19	Software	1,82,600
	Total	19,38,23,984

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

2. Statement of Expenditure & Highlighted Audit Statement

 Maintenance of Physical Academic
 purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 purchases of computers/
 Networking.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

KOVAI MEDICAL CENTER RESEARCH AND EDUCATIONAL TRUST
No.940/1A&B, Kovai Estate, Kalapatti Road, COIMBATORE 641 048.
DR NGP ARTS AND SCIENCE COLLEGE

INCOME AND EXPENDITURE FOR THE PERIOD 01.04.2020 TO 31.03.2021

Rs.P 31.03.2020	EXPENDITURE	Rs.P 31.03.2021	Rs.P 31.03.2020	INCOME	Rs.P 31.03.2021
	To Fees & payments to University:		By Fees and other collections		
			from students-Exempte		265,638,926.47
21 13 285.00	** University fee paid	41 73 805.00			
	** Salary & Remuneration payments:		0.00	Application fees	677,458.00
75 04 999.00	** Contribution to PF & ESI	66 29 512.00			
13 85 89 930.00	** Salary & Allowance to Lecturers	9 36 13 547.00	4 18 767.43	** Interest received	259,354.00
	** Administrative Expenses			from Banks	
29 96 892.00	** Advertisement	49 88 958.00			
74 439.66	** Bank Charges	37 723.26	0.00	** Certificate Course	1,236,770.00
38 67 178.00	** College day & function expenses	1 97 122.00			
24 79 548.00	** Consumables (Lab, Stores, Medicals)	2 05 205.00			
1 89 12 894.00	** Concession	5 12 55 788.00			
28 93 831.00	** Electricity charges	20 26 580.00			
9 01 891.00	** Generator Diesel	2 31 484.00			
22 53 589.00	** Insurance Premium paid	30 96 784.00			
1 24 00 133.00	** Interest paid on Bank Term Loans	90 44 861.93			
1 69 80 404.95	** Other Expenses	1 07 22 715.00			
0.00	Govt & Non Government Grants Expenses	11 38 047.00			
81 686.00	** Postage & Courier	48 852.00			
51 67 439.00	** Printing & Stationery	25 90 818.00			
5 75 84 730.99	** Purchases - Catering	4 12 90 096.00			
14 38 797.00	** Rent & Rates & Taxes paid	43 31 827.00			
93 82 867.00	** Repairs & Maintenance-Vehicle	47 92 853.00			
3 20 862.00	** Repairs and Maintenance-Computer	26 904.00			
26 23 996.00	** Repairs and Maintenance-Others	33 13 491.00			
7 41 159.00	** Subscription, Books & Periodicals	14 98 394.00			
9 92 270.00	** Welfare	38 022.00			
6 04 898.00	** Telephone charges & internet expenses	7 14 916.00			



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

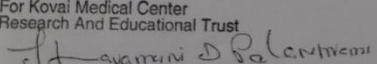
NAAC
3rd Cycle

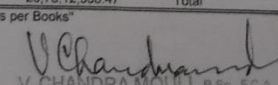
Criterion IV
Metric 4.2.3

1st April 2021 to 31st December 2021(Interim Highlighted Audited Statement)

DR NGP ARTS AND SCIENCE COLLEGE					
PROVISIONAL INCOME AND EXPENDITURE FOR THE PERIOD 01.04.2021 TO 31.12.2021					
Rs P 31-03-2021	EXPENDITURE	Rs P 31-12-2021	Rs P 31-03-2021	INCOME	Rs P 31-12-2021
	To			By	
41,73,805.00	University fee paid	12,36,640.00	26,56,38,926.47	Fees and other collections from students-Exempted	22,23,30,739.84
	Salary & Remuneration payments:		19,14,228.00	Fees and other collections	9,61,211.00
66,29,512.00	Contribution to PF & ESI	55,43,308.00			
9,36,13,547.00	Salary & Allowance to Lecturers	10,11,64,747.00	2,59,354.00	Interest received from Banks	1,10,290.00
	Administrative Expenses				
49,88,959.00	Advertisement	12,30,856.00			
37,723.26	Bank Charges	1,52,055.42			
1,97,122.00	College day & function expenses	49,357.00			
2,05,205.00	Consumables (Lab, Stores, Medicals)	81,982.00			
5,12,55,788.00	Concession	96,99,239.00			
20,26,580.00	Electricity charges	18,74,036.00			
2,31,484.00	Generator Diesel	2,63,356.00			
30,96,784.00	Insurance Premium paid	19,80,985.00			
90,44,861.93	Interest paid on Bank Term Loans	2,14,15,093.00			
1,20,70,762.00	Other Expenses	1,56,20,266.98			
48,852.00	Postage & Courier	16,416.00			
25,90,818.00	Printing & Stationery	14,99,339.00			
1,12,90,096.00	Purchases - Catering	1,62,91,364.00			
41,21,827.00	Rent & Rates & Taxes paid	14,89,441.00			
47,92,853.00	Repairs & Maintenance-Vehicle	35,82,850.00			
26,904.00	Repairs and Maintenance-Computer	1,04,159.00			
33,13,491.00	Repairs and Maintenance-Others	10,29,455.00			
14,98,394.00	Subscription, Books & Periodicals	12,78,264.00			
38,022.00	Welfare	2,14,448.00			
7,14,916.00	Telephone charges & internet expenses	9,160.00			
23,615.00	Travelling Expenses	2,42,886.00			
6,63,931.00	Uniform Charges	6,87,387.00			
21,66,95,851.19	Total Expenditure Excluding Depreciation	18,67,58,150.40	26,78,12,508.47	Total Income	22,34,02,240.84
5,11,16,657.28	Surplus before depreciation	3,66,44,090.44			
4,63,10,586.31	Depreciation	3,30,99,572.89			
48,06,070.97	Surplus after depreciation	35,44,517.55			
26,78,12,508.47	Total	22,34,02,240.84	26,78,12,508.47	Total	22,34,02,240.84


PLACE : COIMBATORE
DATE : 05.02.2022

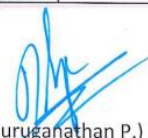
For Kovai Medical Center
Research And Educational Trust

Trustee


"As per Books"

V. CHANDRAMOULI, B.Sc., FCA
Chartered Accountant
M.No. 21453
339, Varadhi Hall Road
Coimbatore - 641 001

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <p>Criterion IV Metric 4.2.3</p>
---	---	---

3. Budget

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	
<p>Budget for Library for the year 2020-21</p>		
Sl.No.	Particulars	Amount Rs.
1	Books purchase	20,00,000
2	Journals & Periodicals	12,60,792
Total		32,60,792


 (Muruganathan P.)
 Finance Controller


 (Dr. V. Rajendran)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.2.3</p>
---	---	---

4. Bills of Expenditure

**Dr. N.G.P Arts And Science College
Coimbatore-48**

28/10/2021

Bill date from 01/06/2020 to 28/10/2021

Fund : (All...)

Purchase Bill Reports		Library : NGP ASC Library				
Ctrl No.	Bill No.	Bill Date	Department	Vendor name	No of books	Amount
973	670	16/06/2020	MICROBIOLOGY	GLOBAL BOOKS SYNDICATE	2	42,125.00
974	671	16/06/2020	MICROBIOLOGY	GLOBAL BOOKS SYNDICATE	1	3,291.00
975	672	16/06/2020	COMPUTER TECHNOLOGY	GLOBAL BOOKS SYNDICATE	1	3,496.00
976	673	16/06/2020	COMPUTER TECHNOLOGY	GLOBAL BOOKS SYNDICATE	1	3,028.00
977	SINV00292	11/08/2020	COMMERCE COST ACCOUNTING	TBH PUBLISHER	250	95,790.00
978	12	10/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	150	82,974.00
979	13	10/08/2020	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	150	77,688.00
980	21	14/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	195	110,058.00
981	23	17/08/2020	COMMERCE COST ACCOUNTING	GLOBAL BOOKS SYNDICATE	15	7,301.00
982	22	14/08/2020	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	197	98,701.00
983	25	18/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	43	21,438.00
984	26	18/08/2020	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	70	32,688.00
985	16	12/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	100	61,489.00
986	28	18/08/2020	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	5	2,958.00
987	29	18/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	28	18,698.00
988	27	18/08/2020	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	10	5,100.00
989	30	18/08/2020	COMPUTER SCIENCE WITH COGNITIVE SYSTEMS	GLOBAL BOOKS SYNDICATE	8	32,843.00

1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

5. Finance Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget
		AY:2020 - 21
		May-2020

MINUTES OF THE FIRST FINANCE COMMITTEE MEETING FOR A.Y 2020-21

Date : May-2020 (Held on 01.10.2020 due to covid-19)

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

- | | | |
|----|------------------------|--|
| 1. | Prof. Dr. V. Rajendran | Principal/ Chairman of Finance Committee |
| 2. | Mr.P. Muruganathan | Finance Controller |
| 3. | -- | University Nominee |
| 4. | Dr.S.Saravanan | Senior Staff |

Item No.1	To consider the confirmation of the minutes of the previous finance committee meeting held on December 16, 2019. The chairman requested the members to go through the reports thoroughly.
Discussion	The members discussed the minutes in detail and confirm the approval of minutes of the meeting held on December 16, 2019.
Resolution	The committee resolved the approval of the December 16, 2019 minutes of the finance committee meeting.
Item No.2	Review of budget utilized for the period December 2019 to May 2020.
Discussion	To consider and approve review of the budget utilized for the period from December 2019 to May 2020. The committee considered the utilization of budget and further clarifications were sorted out. After the discussion, the reports given by the Accounts Department and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body.
Item No.3	Review of budget utilized for the period June 2019 to May 2020.
Discussion	To consider and approve review of the budget utilized for the period from June 2019 to May 2020.



Dr. NGPASC
COIMBATORE | INDIA

Page | 1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE		Budget
	(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)		AY:2020 - 21
	Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641048, Tamil Nadu, India. Website: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100		May-2020

	After the discussion, the reports given by the accounts section and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body
Item No.4	To consider and approve the proposed budget for forthcoming Academic Year 2020-21.
Discussion	The committee discussed the proposed budget and clarification wherever sought were provided and submit it before the governing body for approval
Resolution	After a detailed discussion the committee recommended to submit the proposed budget before the governing body for approval
Item No.5	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> Scholarship to Students Green Initiatives , Solar, Rainwater harvesting , Energy saving equipments, STP Bank Account Opening & Closing committee has to decide from time to time, Grant submitted to various bodies Opening of Letter of credit – Where ever necessary committee has to decide from time to time Addition to Fixed assets Research & Developments Expenses and activities Review of staff & student welfare Alumni association details Revision of Remuneration and TA/DA payable for Exam - Question paper setter, Valuation of answer scripts etc.(as per Annexure)
Resolution	The committee resolved and approved

Members
Mr.P. Muruganathan
Dr.S.Saravanan

(Signature of Mr. P. Muruganathan)
(Signature of Dr. S. Saravanan)

(Prof. Dr. V. Rajendran)
Principal/ Chairman of Finance Committee

Signature

(Signature of Prof. Dr. V. Rajendran)



Dr. NGPASC
COIMBATORE | INDIA

Page | 2

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.2.3</p>
---	--	---

6. Library Committee Minutes



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
 Approved by Government of Tamilnadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
 Dr. N.G.P.- Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
 Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Name of the Committee : Library Committee
Academic Year : 2020-2021
Meeting No. : 001
Date & Time : 04 -08- 2020
Venue : Library Hall

MINUTES OF THE MEETING

The Library Committee meeting was held on 04.08.2020 at 10.00 am in Library Hall.

The following members were present:

1. Dr. D. Geetharamani, Dean Academic
2. Dr. S. Saravanan, Dean Administration
3. Mr.M. A. Prasad, Assistant Professor, Physics
4. Dr. V.P. Amuthanayaki, Assistant Professor, Commerce
5. Ms. M. Kowsalya, Assistant Professor, Commerce-BPS
6. Ms. P.V. Agila, Assistant Professor, Commerce-IB
7. Ms. U. Suji, Assistant Professor, Management3
8. Mr. R. Suresh, Assistant Professor, Hospital Administration
9. Dr. J. Devakumar, Assistant Professor, Commerce- CSCA
10. Mr. M. Muthukrishnan, Librarian

The following agenda is discussed in the meeting:

- The committee recommended to purchase plagiarism detecting software.
- The Committee analyzed the book list received from the departments and discussed purchasing the needed books and print journals for the main library.
- The committee has decided to prepare the quotation of available books.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

M. Muthukrishnan

(Member Secretary / Co-ordinator)



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.- Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Name of the Committee	: Library Committee
Academic Year	: 2020-2021
Meeting No.	: 002
Date & Time	: 17 -03- 2021
Venue	: Library Hall

MINUTES OF THE MEETING

The Library Committee meeting was held on 17.03.2021 at 10.00 am in Library Hall.

The following members were present:

1. Dr. D. Geetharamani, Dean Academic
2. Dr. S. Saravanan, Dean Administration
3. Mr.M. A. Prasad, Assistant Professor, Physics
4. Dr. V.P. Amuthanayaki, Assistant Professor, Commerce
5. Ms. M. Kowsalya, Assistant Professor, Commerce-BPS
6. Ms. P.V. Agila, Assistant Professor, Commerce-IB
7. Ms. U. Suji, Assistant Professor, Management3
8. Mr. R. Suresh, Assistant Professor, Hospital Administration
9. Dr. J. Devakumar, Assistant Professor, Commerce- CSCA
10. Mr. M. Muthukrishnan, Librarian

The following agenda is discussed in the meeting:

- Library committee discussed the purchase of books for the following departments which are to start a new this year.
 1. B.Sc. Artificial Intelligence and Machine Learning
 2. B.Com. Goods and Services Tax
 3. B.Sc. Food processing technology and Management
- The library committee recommended that the library webpage be constantly updated.
- It was decided to introduce the book bank scheme is given to needy and clever students.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

(Member Secretary / Co-ordinator)





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

7. Governing Body Minutes

Meeting No	16
Date	27.10.2021
Venue	Google meet

Item 6 Any other
As there were no other items, the forum was opened for discussion.

Item 7 Discussion

- Initiative to start new science Journal has been taken, considering the suggestions of Dr. P. Kandasamy and Dr. K. A. Chinnray and the same was informed to the members by the Principal
- Members of the body appreciated the magnanimous contribution of the Manager to support sports and meritorious students through various scholarship schemes

Vote of Thanks:

- Dr. S. Sornavanan, Dean - Administration, proposed the vote of Thanks and wished that the meeting came to an end.

(Prof. Dr. V. Rajendran)
Principal

(Dr. Thavamani. D. Palaniswami)
Secretary.

AC
Go

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

4.2.3 AY 2019 - 20: Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic year 2019-20:

S. No.	Particulars
1	List of Expenditure
2	Statement of Expenditure & Highlighted Audit Statement
3	Budget
4	Bills of Expenditure
5	Finance Committee Minutes
6	Library Committee Minutes
7	Governing Body Minutes

For Details of Complete documents please refer to

1. URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.2.3/4.2.3%202019-20.pdf






Sample Document for AY 2019-20

1. List of Expenditure

S.No	Particulars	Actual Amount
1	Library Books	10,32,976
2	Motor Vehicles	91,89,776
3	Air Conditioner	2,57,555
4	Building Account	3,45,19,355
5	Building-WIP-North Wing	2,117
6	Camera	2,40,783
7	CCTV Camera	8,18,600
8	Computer	48,73,400
9	Computer Networking	1,62,434
10	Electrical Installation	15,13,365
11	Fire Fighting System	1,770
12	Furniture & Fittings	20,30,570
13	Lab Equipments	18,53,426
14	Office Equipments	8,80,265
15	Printer	19,833
16	Projector	6,52,495
17	Refrigerator	36,250
18	U P S	5,01,500
19	Water Motor/Pump	1,29,000
20	Xerox Machine	2,12,400
21	Plant and Machinery	8,44,516
22	sports Equipment's	1,22,036
23	Lift	16,80,000
24	Software	50,000
		6,16,24,422

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

2. Statement of Expenditure & Highlighted Audit Statement

-  Maintenance of Physical Academic
-  Purchases of Library Book/Journals
-  Internet and Telephone Charges
-  expenditure for infrastructure
-  Purchases of Computers/
Networking.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

DR NGP ARTS AND SCIENCE COLLEGE INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2020

Rs.P 31.03.2019	EXPENDITURE	Rs.P 31.03.2020	Rs.P 31.03.2019	INCOME	Rs.P 31.03.2020
To	Fees & payments to University:		By	Fees and other collections	
13 96 326.00	University fee paid	21 13 285.00	32 60 24 381.00	from students	33,73,41,157.53
			4 01 582.00	Interest received	4,18,767.43
				from Banks	
64 93 331.00	Salary & Remuneration payments:				
11 63 67 224.00	Contribution to PF & ESI	75 04 999.00			
	Salary & Allowance To Lectures	13 85 89 930.00			
	Administrative Expenses				
21 49 656.00	Advertisement	29 96 892.00			
1 70 439.33	Bank Charges	74 439.66			
27 81 808.00	College day & function expenses	38 67 178.00			
46 73 571.00	Consumables (Lab, Stores, Medicals)	24 79 548.00			
1 86 90 579.00	Concession	1 89 12 894.00			
29 99 540.00	Electricity charges	28 93 831.00			
12 80 421.00	Generator Diesel	9 01 891.00			
18 43 422.00	Insurance Premium paid	22 53 589.00			
3 52 04 619.93	Interest paid on Bank Term Loans	1 24 00 133.00			
1 84 44 006.22	Other Expenses	1 69 80 404.95			
1 16 606.00	Postage & Courier	81 686.00			
52 91 240.00	Printing & Stationery	51 67 439.00			
5 49 03 718.50	Purchases - Catering	5 75 84 730.99			
13 54 699.00	Rent & Rates & Taxes paid	14 38 797.00			
98 09 975.60	Repairs & Maintenance-Vehicle	93 82 867.00			
4 83 799.00	Repairs and Maintenance-Computer	3 20 862.00			
19 99 319.00	Repairs and Maintenance-Others	26 23 996.00			
5 48 265.00	Subscription, Books & Periodicals	7 41 159.00			
	Welfare	9 52 270.00			
6 75 069.00	Telephone charges & internet expenses	6 04 858.00			
3 35 884.00	Travelling Expenses	1 10 847.00			
18 14 089.00	Uniform Charges	20 63 098.00			
28 98 27 607.58	Total Expenditure Excluding Depreciation	29 30 81 664.60	32 64 25 963.00	Total Income	33,77,59,924.96
28 98 27 607.58	Total Expenditure Excluding Depreciation	29 30 81 664.60	32 64 25 963.00	Total Income	33,77,59,924.96
3 65 98 355.42	Surplus before depreciation	4 46 78 260.36			
3 42 82 490.86	Depreciation	4 10 94 326.29			
23 15 864.56	Surplus after depreciation	35 83 934.07			
32 64 25 963.00	Total	33 77 59 924.96	32 64 25 963.00	Total	33,77,59,924.96

Activate Windows
Go to Settings to activate Wi


PLACE : COIMBATORE
DATE : 24.09.2020
Kovai Medical Center Research and Educational Trust
No. 940/1A&B, Kovai Estate, Kalapatti Road,
Coimbatore - 641 018. INDIA

V. CHANDRAMOULI, B.Sc., FCA
Chartered Accountant
M.No.: 21453
339, Variety Hall Road
Coimbatore - 641 001

For Kovai Medical Center Research and Educational Trust
Trustee





3. Budget

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100
---	--

Budget for Library for the year 2019-20

Sl.No.	Particulars	Amount Rs.
1	Books purchase	10,94,955
2	Journals & Periodicals	8,44,921
	Total	19,39,876


 (G.Sundaresen)
 Finance Controller


 (Dr.V.Rajendran)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.2.3</p>
---	---	---

4. Bills of Expenditure

Dr. N.G.P Arts And Science College
Coimbatore-48
Bill date from 01/06/2019 to 31/05/2020
Fund : (All...)

15/04/2021

Purchase Bill Reports		Library : NGP ASC Library					
Ctrl No.	Bill No.	Bill Date	Department	Vendor name	No of books	Amount	
883	TRPHO/2019	05/06/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	TR PUBLICATIONS PVT LTD	2	4,590.00	
884	TRPHO/2019	05/06/2019	CHEMISTRY	TR PUBLICATIONS PVT LTD	13	51,245.00	
885	-	07/06/2019	ENGLISH	GIFT BOOKS - MADAM SECRETARY	2	1,400.00	
886	SINV00188	07/06/2019	COMMERCE	TBH PUBLISHER	5	2,104.00	
887	BLR5-69213	08/06/2019	NUTRITION & DIETETICS	AMAZON.IN	2	966.00	
888	SINV00175	06/06/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	TBH PUBLISHER	54	29,087.00	
889	TRPHO/2019	13/06/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	TR PUBLICATIONS PVT LTD	3	13,185.00	
890	TRPHO/2019	18/06/2019	CHEMISTRY	TR PUBLICATIONS PVT LTD	18	29,189.00	
894	-	03/07/2019	TAMIL	GIFT BOOKS - MADAM SECRETARY	10	1,290.00	
895	TRPHO/2019	01/07/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	TR PUBLICATIONS PVT LTD	1	7,347.00	
896	TRPHO/2019	01/07/2019	CHEMISTRY	TR PUBLICATIONS PVT LTD	2	7,205.00	
897	83	05/07/2019	MATHEMATICS	GLOBAL BOOKS SYNDICATE	3	1,338.00	
898	81	05/07/2019	MATHEMATICS	GLOBAL BOOKS SYNDICATE	10	3,637.00	
899	82	05/07/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	GLOBAL BOOKS SYNDICATE	3	1,325.00	
900	IN-1885	05/07/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	AMAZON.IN	1	625.00	
901	99	15/07/2019	PHYSICAL EDUCATION	GLOBAL BOOKS SYNDICATE	5	3,356.00	
902	TRPHO/2019	12/07/2019	COMPUTER SCIENCE WITH DATA ANALYTICS	TR PUBLICATIONS PVT LTD	1	1,749.00	
903	TRPHO/2019	12/07/2019	CHEMISTRY	TR PUBLICATIONS PVT LTD	2	520.00	
904	102	20/07/2019	MATHEMATICS	GLOBAL BOOKS SYNDICATE	12	5,640.00	

1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

5. Finance Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget
		AY:2019 - 20
		November-2020

MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2019-20

Date : December 16, 2019

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

- | | | |
|----|------------------------|--|
| 1. | Prof. Dr. V. Rajendran | Principal/ Chairman of Finance Committee |
| 2. | Mr.P. Muruganathan | Finance Controller |
| 3. | .. | University Nominee |
| 4. | Dr.S.Saravanan | Senior Staff |

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 13, 2019, the chairman requested the members to go through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2019 to November 2019 for the academic year 2019 - 20.
Discussion	<p>To consider and approve review of the budget utilized for the period from June 2019 to November 2019. The committee considered the utilization of budget and further clarifications were sorted out.</p> <p>After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.</p>



Dr. NGPASC
COIMBATORE | INDIA

Page | 1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2019 - 20 November-2020
--	--	--

Resolution	The committee resolved and recommended to submit it before the governing body
Item No.3	To consider and approve proposal for the reallocation of budget for the period December 2019 to May 2020.
Discussion	The committee reviewed the proposal for the reallocation of budget for the period December 2019 to May 2020 and recommended it to the governing body for approval.
Resolution	The committee resolved and approved
Item No.4	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> • Grant Received from various bodies • Grant submitted to various bodies • Proposal for the new courses • Admissions & left out students analysis • Review of student Welfare • Research & Developments Expenses and activities
Resolution	The committee resolved and approved

Prof. Dr. V. Rajendran
Principal/ Chairman of Finance Committee

Signature

[Signature]
16/11/2019

Member Dr.N.G.P. Arts and Science College

Mr.P. Muruganathan


[Signature]
MURUGANATHAN P
Finance Controller

Dr.S.Saravanan

[Signature]

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <p>Criterion IV Metric 4.2.3</p>
---	--	---

6. Library Committee Minutes

 <p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P.- Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	
Name of the Committee	: Library Committee
Academic Year	: 2019-2020
Meeting No.	: 001
Date & Time	: 09-10-2019
Venue	: Library Hall

MINUTES OF THE MEETING

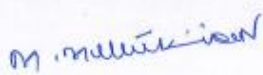
The Library Committee meeting was held on 09.10.2019 at 10.00 am in Library Hall.

The following members were present:

1. Dr. D. Geetharamani, Dean Academic
2. Dr. S. Saravanan, Dean Administration
3. Mr. M. A. Prasad, Assistant Professor, Commerce
4. Dr. V.P. Amuthanayaki, Assistant Professor, Commerce BPS
5. Ms. M. Kowsalya, Assistant Professor, Commerce-IB
6. Ms. P.V. Agila, Assistant Professor, Management
7. Ms. U. Suji, Assistant Professor, Hospital Administration
8. Mr. R. Suresh, Assistant Professor, Commerce- CSCA
9. Dr. J. Devakumar, Assistant Professor, Microbiology
10. Mr. M. Muthukrishnan, Librarian

The following agenda is discussed in the meeting:

- The Library committee suggested purchasing new competitive exam books for the academic year 2019-2020.
- The library committee advised establishing a book bank to enhance the reading habit of students.
- The library committee has decided to add library marks to enrich library usage.


 (Member Secretary / Co-ordinator)

7. Governing Body Minutes

Meeting No	11
Date	31.12.2019
Venue	Board Room

ITEM 3.10 : The publications of DRNGPASC through Raja Rammehar Roy
 National Agency (CRRNA), MHRD
 Resolution : Discussed, ratified and approved

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <p>Criterion IV Metric 4.2.3</p>
---	--	---

4.2.3 AY 2018 – 19 : Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic year 2018-19:

S. No.	Particulars
1	List of Expenditure
2	Statement of Expenditure & Highlighted Audit Statement
3	Budget
4	Bills of Expenditure
5	Finance Committee Minutes
6	Library Committee Minutes
7	Governing Body Minutes

For Details of Complete documents please refer to

1. URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.2.3/4.2.3%202018-19.pdf

Sample Document for AY 2018-19

1. List of Expenditure

2. 1-Apr-2018 to 30-Mar-2019		
S.No	Particulars	Actual Amount
1	Library Books	6,34,856
2	Motor Vehicles	1,12,34,643
3	Audio & Video Systems	28,213
4	Barcode Scanner	60,000
5	Building Account	46,89,127
6	Building - WIP North Wing	6,35,78,148
7	Computer	78,99,220
8	Computer Networking	1,98,482
9	DBT Star College - Assets	43,71,497
10	Furniture & Fittings	30,51,096
11	Gas Pipeline & Fittings-Catering Dept.	13,850
12	Lab Equipments	15,93,648
13	Office Equipments	54,752
14	Other Equipments	4,368
15	Printer	62,334
16	Projector	4,68,000
17	Refrigerator	70,250



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle






Criterion IV
Metric 4.2.3

18	Software-Campes Exam	4,88,333
19	Software-Campes Online Exam	2,00,000
20	<i>Solar Power System</i>	11,99,100
21	<i>Speaker/Mic</i>	26,055
22	<i>Sports Equipments</i>	1,14,671
23	<i>Telephone Instruments</i>	33,079
24	<i>UPS</i>	18,290
25	<i>Water Purifier</i>	73,928
	<i>Grand Total</i>	10,01,65,940




	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

2. Statement of Expenditure & Highlighted Audit Statement


-  Maintenance of Physical Academic
-  Purchases of Library Book/Journals
-  Internet and Telephone Charges
-  expenditure for infrastructure
-  Purchases of Computers/Networking.


3. Budget

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100
---	--

Budget for Library for the year 2018-19

Sl.No.	Particulars	Amount Rs.
1	Books purchase	7,30,084
2	Journals & Periodicals	5,89,385
	Total	13,19,469


 (G.Sundaresan)
 Finance Controller


 (Dr.V.Rajendran)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.2.3</p>
---	---	---

4. Bills of Expenditure

Dr. N.G.P Arts And Science College
Coimbatore-48
Bill date from 01/06/2018 to 31/05/2019
Fund : (All...)

15/04/2021

Purchase Bill Reports		Library : NGP ASC Library				
Ctrl No.	Bill No.	Bill Date	Department	Vendor name	No of books	Amount
821	10	06/06/2018	NUTRITION & DIETETICS	SRI RAGAVENTHRA	10	1,901.00
823	SINV00377	06/06/2018	COMPUTER SCIENCE	TBH PUBLISHER	20	10,613.00
825	-	19/06/2018	PHYSICS	GIFT BOOKS - OTHERS	15	16,154.00
826	SINV00496	18/06/2018	COMMERCE BUSINESS ANALYTICS	TBH PUBLISHER	17	5,483.00
827	83	16/06/2018	PHYSICS	PAI AND SONS	8	3,463.00
828	84	16/06/2018	COMMERCE BUSINESS ANALYTICS	PAI AND SONS	5	1,912.00
831	98	29/06/2018	COMMERCE IB	PAI AND SONS	12	3,498.00
832	99	29/06/2018	PHYSICS	PAI AND SONS	3	1,113.00
833	4470	22/06/2018	TAMIL	VIJAYA PATHIPPAGAM	12	3,557.00
834	-	13/07/2018	GENERAL	GIFT BOOKS - OTHERS	5	3,650.00
836	99	03/08/2018	COMMERCE BUSINESS PROCESS SERVICES	GLOBAL BOOKS SYNDICATE	10	2,316.00
837	SINV02318	03/10/2018	CHEMISTRY	TBH PUBLISHER	11	8,115.00
838	SINV02844	22/11/2018	CHEMISTRY	TBH PUBLISHER	8	6,328.00
839	-	01/12/2018	GENERAL	GIFT BOOKS - MADAM SECRETARY	4	689.00
840	002998/201	08/12/2018	COMPUTER SCIENCE	PANIMA BOOK DISTRIBUTORS	17	12,820.00
841	-	22/12/2018	TAMIL	GIFT BOOKS - MADAM SECRETARY	16	2,870.00
842	SINV03286	26/12/2018	COMPUTER SCIENCE	TBH PUBLISHER	5	3,294.00
843	63	24/12/2018	COMPUTER SCIENCE	CHERAN BOOK HOUSE	47	29,205.00
844	-	31/12/2018	ENGLISH	GIFT BOOKS - MADAM SECRETARY	2	749.00
845	231612	29/09/2018	COMMERCE BUSINESS PROCESS SERVICES	KONGUNADU PUBLICATION	14	13,750.00
846	-	03/12/2018	TAMIL	GIFT BOOKS - MADAM SECRETARY	5	2,370.00

1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

5. Finance Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100	Budget AY:2018 - 19
--	---	--

MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2018-19

Date : December 21, 2018

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

- | | | |
|----|------------------------|--|
| 1. | Prof. Dr. V. Rajendran | Principal/ Chairman of Finance Committee |
| 2. | Mr.G.Sundaresan | Finance Controller |
| 3. | -- | University Nominee |
| 4. | Dr.S.Saravanan | Senior Staff |

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 14, 2018, the chairman requested the members to go through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2018 to November 2018 for the academic year 2018 - 19.
Discussion	<p>To consider and approve review of the budget utilized for the period from June 2018 to November 2018. The committee considered the utilization of budget and further clarifications were sorted out.</p> <p>After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.</p>



Dr. NGPASC
COIMBATORE | INDIA

Page | 1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2018 - 19
--	---	--

Resolution	The committee resolved and recommended to submit it before the governing body
Item No.3	To consider and approve proposal for the reallocation of budget for the period December 2018 to May 2019.
Discussion	The committee reviewed the proposal for the reallocation of budget for the period December 2018 to May 2019 and recommended it to the governing body for approval.
Resolution	The committee resolved and approved
Item No.4	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> • Proposal for the new courses • Admissions & left out students analysis • Grants Submitted and Received from various bodies • Review of student Welfare • Research & Developments Expenses and activities
Resolution	The committee resolved and approved

Prof. Dr. V. Rajendran
Principal/ Chairman of Finance Committee

Members

Mr.G.Sundaresen

Signature

Dr.S.Saravanan



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

6. Library Committee Minutes



Dr. N.G.P. ARTS AND SCIENCE COLLEGE
(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Name of the Committee : Library Committee
Academic Year : 2018-2019
Meeting No. : 001
Date & Time : 03-10-2018
Venue : Library Hall

MINUTES OF THE MEETING

The Library Committee meeting was held on 03.10.2018 at 10.00 am in Library Hall.

The following members were present:

1. Mr. S. Gowri, Assistant Professor, Biochemistry
2. Mr. M. Muthukrishnan, Librarian
3. Mr. S. Vijayakumar, Assistant Professor, Catering and Hotel Management
4. Mrs. Nirmala, Assistant Professor, Computer Application
5. Mrs. Bagyalakshmi, Assistant Professor, International Business
6. Mrs. Linda Mary Simon, Assistant Professor, Commerce PA
7. Mrs. Menaka, Assistant Professor, Information Technology

The following agenda is discussed in the meeting:

- The decision to purchase the new edition books was made at the meeting of library committee members.
- The binding of back volumes and books in the library was discussed.
- Discuss renewing the subscription about CMIE – Prowess database.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

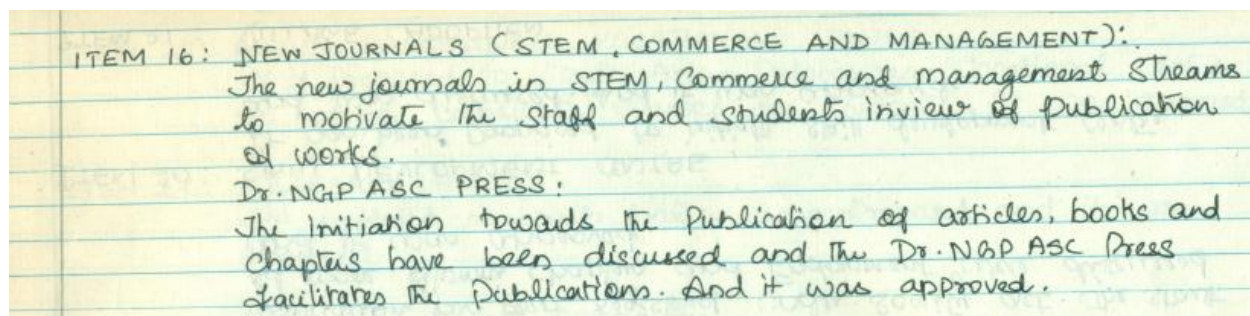
(Member Secretary / Coordinator)

List of Committees members participated:

S. No.	Name	Signature
01	Mr. S. Gowri	
02	Mr. M. Muthukrishnan	
03	Mr. S. Vijayakumar	
04	Mrs. Nirmala	
05	Mrs. Bagyalakshmi	
06	Mrs. Linda Mary Simon	
07	Mrs. Menaka	

7. Governing Body Minutes

Meeting No	05
Date	26.5.2018
Venue	Board Room



	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	NAAC 3 rd Cycle
		Criterion IV Metric 4.2.3

4.2.3 AY 2017 – 18: Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic year 2017-18:

S. No.	Particulars
1	List of Expenditure
2	Statement of Expenditure & Highlighted Audit Statement
3	Budget
4	Bills of Expenditure
5	Finance Committee Minutes
6	Library Committee Minutes
7	Governing Body Minutes

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.2.3</p>
---	---	---

For Details of Complete documents please refer to

1. URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.2.3/4.2.3%202017-18.pdf

Sample Document for AY 2017-18

1. List of Expenditure

1-Apr-2017 to 30-Mar-2018		
S.No	Particulars	Actual Amount
1	Library Books	4,01,823
2	Motor Vehicles	1,28,79,448
3	Audio & Video Systems	15,46,983
4	Barcode Scanner	64,995
5	Building Account	5,15,067
6	Building - WIP North Wing	5,65,95,722
7	Computer	21,30,798
8	Computer Networking	75,000
9	Electrical Installation	34,338
10	Fire Fighting System	8,570
11	Furniture & Fittings	27,36,783
12	Gas Pipe Line - Lab	1,16,665
13	Lab Equipments	19,00,830
14	Lab Instruments	4,64,352
15	Office Equipments	2,36,477
16	Other Equipments	4,008
17	Printer	46,492
18	Projector	5,35,732



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100






NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

21	Software-English Language	2,24,200
22	Solar Power System	17,50,000
23	Speaker/Mic	28,482
24	Sports Equipments	2,41,640
25	UPS	9,500
26	Xerox Machine	6,13,350
	Grand Total	8,34,01,255
19	Software-Campes Exam	40,000
20	Software-Campes Online Exam	2,00,000

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

2. Statement of Expenditure & Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 purchases of computers/
 Networking.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

DR NGP ARTS AND SCIENCE COLLEGE INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2017

Rs.P 31.03.2017		Rs.P 31.03.2018	Rs.P 31.03.2017		Rs.P 31.03.2018
	EXPENDITURE			INCOME	
1 83 810.00 **	Repairs and Maintenance-Computer	5 99 386.00			
27 59 818.00 **	Repairs and Maintenance-Others	28 62 266.00			
4 75 791.00 **	Subscription, Books & Periodicals	5 58 724.00			
4 47 020.00 **	Telephone charges & internet expenses	3 95 949.00			
1 32 516.00 **	Travelling Expenses	2 62 448.00			
19 67 091.00 **	Uniform Charges	25 69 569.00			
19 92 59 325.53	Total Expenditure Excluding Depreciation	23 03 50 045.11	23 68 97 962.00	Total Income	26 93 78 758.50
3 76 38 636.47	Surplus before depreciation	3 90 28 713.39			
2 96 68 092.90	Depreciation	3 10 57 546.54			
79 70 543.57	Surplus after depreciation	79 71 166.85			
23 68 97 962.00	Total	26 93 78 758.50	23 68 97 962.00	Total	26 93 78 758.50

PLACE : COIMBATORE
DATE : 21-9-18


"AS PER MY REPORT OF EVEN DATE"

Kovai Medical Center
Research & Educational Trust,
KMCH Campus, Avinashi Road,
Coimbatore - 641 014, INDIA

V.Chandrasekhar
V.CHANDRA MOULI, B.Sc., F.C.A.
Chartered Accountant
M. No.: 21453
339, Vignesh Hall Road
Coimbatore - 641 001


Kovai Medical Center Research and Educational Trust
J. S. Kumaravel
Trustee


3. Budget

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100
---	--

Budget for Library for the year 2017-18

Sl.No.	Particulars	Amount Rs.
1	Books purchase	4,62,096
2	Journals & Periodicals	5,69,898
	Total	10,31,995


 (G.Sundaresen)
 Finance Controller


 (Dr.P.R.Muthuswamy)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.2.3</p>
---	---	---

4. Bills of Expenditure

Dr. N.G.P Arts And Science College
Coimbatore-48
Bill date from 01/06/2017 to 31/05/2018
Fund : (All...)

15/04/2021

Purchase Bill Reports		Library : NGP ASC Library				
Ctrl No.	Bill No.	Bill Date	Department	Vendor name	No of books	Amount
753	52	01/06/2017	-	SRI RAGAVENTHRA	6	3,618.00
757	50-16-2016	01/06/2017	TAMIL	GIFT BOOKS - OTHERS	13	2,260.00
759	65	16/06/2017	COMMERCE	PAI AND SONS	1	8,800.00
760	68	16/06/2017	COMPUTER TECHNOLOGY	PAI AND SONS	17	5,265.00
761	69	16/06/2017	COMPUTER TECHNOLOGY	PAI AND SONS	10	3,262.00
762	73	19/06/2017	COMMERCE	PAI AND SONS	10	4,875.00
763	92	28/06/2017	COMPUTER APPLICATIONS	PAI AND SONS	10	3,400.00
764	93	28/06/2017	COMMERCE - FINANCE	PAI AND SONS	13	6,909.00
765	94	28/06/2017	COMPUTER SCIENCE	PAI AND SONS	5	2,621.00
766	95	28/06/2017	COMMERCE WITH COMPUTER APPLICATIONS	PAI AND SONS	5	2,137.00
767	121	12/07/2017	COMPUTER SCIENCE	PAI AND SONS	10	5,055.00
768	122	12/07/2017	COMPUTER SCIENCE	PAI AND SONS	5	4,275.00
769	1167	20/07/2017	GENERAL	OMNI BOOKS PVT LTD	12	1,332.00
770	317	08/09/2017	COMMERCE - FINANCE	PAI AND SONS	5	937.00
772	-	20/10/2017	MANAGEMENT	GIFT BOOKS - OTHERS	4	530.00
773	-	20/10/2017	ENGLISH	GIFT BOOKS - MADAM SECRETARY	1	350.00
774	133	26/10/2017	PHYSICS	CHERAN BOOK HOUSE	31	14,254.00
775	SINV02804	13/11/2017	MATHEMATICS	TBH PUBLISHER	10	3,138.00
776	SINV03152	07/12/2017	COMPUTER SCIENCE	TBH PUBLISHER	5	1,538.00
777	-	03/01/2018	HOSPITAL MANAGEMENT	GIFT BOOKS - OTHERS	4	1,500.00
778	KP093	29/12/2017	GENERAL	SS ENTERPRISES	134	43,495.00
779	KP0101	18/01/2018	GENERAL	SS ENTERPRISES	5	790.00

1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

5. Finance Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2017 - 18
--	---	--

MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2017-18

Date : December 22, 2017

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

- | | | |
|----|--------------------|--|
| 1. | Dr. P.R.Muthuswamy | Principal/ Chairman of Finance Committee |
| 2. | Mr.G.Sundaresan | Finance Controller |
| 3. | -- | University Nominee |
| 4. | Dr.S.Saravanan | Senior Staff |

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 10, 2017, the chairman requested the members to go through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2017 to November 2017 for the academic year 2017 - 18.
Discussion	<p>To consider and approve review of the budget utilized for the period from June 2017 to November 2017. The committee considered the utilization of budget and further clarifications were sorted out.</p> <p>After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.</p>



Dr. NGPASC
COIMBATORE | INDIA

Page | 1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2017 - 18
--	---	--

Resolution	The committee resolved and recommended to submit it before the governing body
Item No.3	To consider and approve proposal for the reallocation of budget for the period December 2017 to May 2018.
Discussion	The committee reviewed the proposal for the reallocation of budget for the period December 2017 to May 2018 and recommended it to the governing body for approval.
Resolution	The committee resolved and approved
Item No.4	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> Admissions & left out students analysis Grant submitted to various bodies Proposal for the new courses Revision of Remuneration and TA/DA payable for Exam - Question paper setter, Valuation of answer scripts etc.(as per Annexure) Review of student Welfare Research & Developments Expenses and activities
Resolution	The committee resolved and approved

Dr. P.R.Muthuswamy
Principal/ Chairman of Finance Committee

Members

Mr.G.Sundaresan

Dr.S.Saravanan

Signature



Dr. NGPASC
COIMBATORE | INDIA

Page | 2




Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

6. Library Committee Minutes

**Dr. N.G.P. ARTS AND SCIENCE COLLEGE**
(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Name of the Committee : Library Committee
Academic Year : 2017-2018
Meeting No. : 001
Date & Time : 04-10-2017
Venue : Library Hall

MINUTES OF THE MEETING

The Library Committee meeting was held on 04.10.2017 at 10.00 am in Library Hall.
The following members were present:







1. Mr. S. Gowri, Assistant Professor, Biochemistry
2. Mr. M. Muthukrishnan, Librarian
3. Mrs. Nirmala, Assistant Professor, Computer Application
4. Mrs. Bagyalakshmi, Assistant Professor, International Business
5. Mrs. Linda Mary Simon, Assistant Professor, Commerce PA
6. Mrs. Menaka, Assistant Professor, Information Technology

The following agenda is discussed in the meeting:

- The Committee analyzed the book list received from the departments and discussed purchasing the needed books for the main library.
- The committee has decided to prepare the quotation of available books.
- The committee discussed the availability of the subscribed e-resources in the institution.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

(Member Secretary / Co-ordinator)

List of Committees members participated:

S. No.	Name	Signature
01	Mr. S. Gowri	
02	Mr. M. Muthukrishnan	
03	Mrs. Nirmala	
04	Mrs. Bagyalakshmi	
05	Mrs. Linda Mary Simon	
06	Mrs. Menaka	

7. Governing Body Minutes

Meeting No	03
Date	5.9.2017
Venue	Board Room

ITEM 06 : COMMITTEES CONSTITUTED IN THE COLLEGE FOR ACADEMIC ENHANCEMENT

The governing body discussed about various Committees constituted in the College for academic enhancement. The body has also suggested to establish a Separate Research and Development Center with a Dean/Director to promote various funding areas among staff and students. And also to promote the Projects with National Skill Development Centre (NSDC).

The Faculty Development Centre can also Promote the inhouse faculties along with the outside faculties in all the emerging topics which are relevant to Faculty Development.

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <p>Criterion IV Metric 4.2.3</p>
---	--	---

4.2.3 AY 2016 – 17 : Statement of Expenditure Books / E-Books and Journals / E-Journals

The following are the details of expenditure towards library for academic year 2016-17:

S. No.	Particulars
1	List of Expenditure
2	Statement of Expenditure & Highlighted Audit Statement
3	Budget
4	Bills of Expenditure
5	Finance Committee Minutes
6	Library Committee Minutes
7	Governing Body Minutes

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.2.3</p>
---	---	---

For Details of Complete documents please refer to

1. URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.2.3/4.2.3%202016-17.pdf






Sample Document for AY 2016-17

1. List of Expenditure

1-Apr-2016 to 31-Mar-2017		
S.No	Particulars	Actual Amount
1	Library Books	5,34,235
2	Motor Vehicles	1,62,74,510
3	Bags (office)	6,934
4	Building Account	5,17,161
5	Building - WIP North Wing	1,51,32,675
6	CCTV Camera	83,508
7	Computer	61,66,800
8	Computer Networking	1,39,150
9	Electrical Installation	3,72,425
10	Fire Fighting System	5,990
11	Furniture & Fittings	38,51,313
12	Lab Equipments	26,53,818
13	Lab Instruments	4,19,165
14	Land	1,27,75,220
15	Musical Instruments	1,20,684
16	Office Equipments	1,18,406
17	Paintings	57,330
18	Printer	5,20,700
19	Projector	35,615
20	Refrigerator	43,850
21	Software-Campes Exam	1,05,000
22	Speaker/Mic	94,150
23	Sports Equipments	1,63,436
24	UPS	7,46,250
25	Wi-Fi Network	1,75,820
26	Xerox Machine	2,10,000
	Grand Total	6,13,24,145

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion IV Metric 4.2.3</p>
---	--	---

2. Statement of Expenditure & Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 Purchases of Computers/
Networking.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

DR NGP ARTS AND SCIENCE COLLEGE					
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2017					
Rs.P 31.03.2016	EXPENDITURE	Rs.P 31.03.2017	Rs.P 31.03.2016	INCOME	Rs.P 31.03.2017
39 41 495.00 **	Repairs & Maintenance-Vehicle	68 08 784.00			
8 19 003.00 **	Repairs and Maintenance-Computer	1 83 810.00			
25 50 032.00 **	Repairs and Maintenance-Others	27 59 818.00			
47 080.00 **	Welfare expenses	4 78 201.00			
4 26 497.00 **	Subscription, Books & Periodicals	4 75 791.00			
4 45 613.00 **	Telephone charges & internet expenses	4 47 020.00			
2 94 756.00 **	Travelling Expenses	1 32 516.00			
15 77 621.00 **	Uniform Charges	19 67 091.00			
16 44 07 187.16	Total Expenditure Excluding Depreciation	19 92 59 325.53	19 81 12 635.00	Total Income	23 68 97 962.00
3 37 05 447.84	Surplus before depreciation	3 76 38 636.47			
2 55 04 433.64	Depreciation	2 96 68 092.90			
82 01 014.20	Surplus after depreciation	79 70 543.57			
19 81 12 635.00	Total	23 68 97 962.00	19 81 12 635.00	Total	23 68 97 962.00

PLACE : COIMBATORE
DATE : 3-10-17

"AS PER MY REPORT OF EVEN DATE"


V. Chandra Mouli

V. CHANDRA MOULI, B.Sc., F.C.A.
Chartered Accountant
M. No.: 21453
239, Varisty Hall Road
Coimbatore - 641 001

For Kovai Medical Center
Research and Educational Trust
J. S. Srinivasan
Trustee

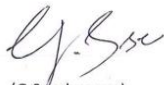



3. Budget

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100
---	--

Budget for Library for the year 2016-17

Sl.No.	Particulars	Amount Rs.
1	Books purchase	6,14,370
2	Journals & Periodicals	5,11,475
	Total	11,25,846


 (G.Sundaresan)
 Finance Controller


 (Dr.P.R.Muthuswamy)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.2.3</p>
---	---	---

4. Bills of Expenditure

Dr. N.G.P Arts And Science College
Coimbatore-48
Bill date from 01/06/2016 to 31/05/2017
Fund : (All...)

15/04/2021

Purchase Bill Reports		Library : NGP ASC Library				
Ctrl No.	Bill No.	Bill Date	Department	Vendor name	No of books	Amount
713	001	09/06/2016	PHYSICS	SRI RAGAVENTHRA	10	3,116.00
714	002	19/06/2016	ENGLISH	SRI RAGAVENTHRA	82	17,250.00
715	47	15/06/2016	ENGLISH	CHERAN BOOK HOUSE	25	5,750.00
716	57	23/07/2016	ENGLISH	CHERAN BOOK HOUSE	22	10,618.00
717	SINV02584	18/08/2016	INFORMATION TECHNOLOGY	TBH PUBLISHER	41	18,011.00
718	SINV02771	24/08/2016	CHEMISTRY	TBH PUBLISHER	29	12,716.00
719	-	04/10/2016	COMPUTER APPLICATIONS	GIFT BOOKS - MADAM SECRETARY	14	26,168.00
720	SINV03773	19/10/2016	COMPUTER APPLICATIONS	TBH PUBLISHER	5	3,731.00
721	-	25/10/2016	TAMIL	GIFT BOOKS - MADAM SECRETARY	4	1,090.00
722	403-779795	26/10/2016	ENGLISH	AMAZON.IN	2	1,100.00
723	652	02/11/2016	PHYSICS	PAI AND SONS	33	33,453.00
724	-	12/11/2016	TAMIL	GIFT BOOKS - MADAM SECRETARY	5	700.00
725	403-404551	07/11/2016	ENGLISH	AMAZON.IN	1	550.00
726	-	21/11/2016	ENGLISH	GIFT BOOKS - MADAM SECRETARY	7	1,105.00
727	17882	21/11/2016	BIOCHEMISTRY	FLIPKART	12	20,694.00
728	PBDB/00238	02/12/2016	NUTRITION & DIETETICS	PANIMA BOOK DISTRIBUTORS	4	26,742.00
729	757	15/12/2016	BIOTECHNOLOGY	PAI AND SONS	1	10,927.00
730	824	28/12/2016	BIOTECHNOLOGY	PAI AND SONS	40	37,128.00
731	825	28/12/2016	MATHEMATICS	PAI AND SONS	8	2,407.00
732	SINV04715	23/12/2016	CHEMISTRY	TBH PUBLISHER	76	39,796.00
733	SINV04989	04/01/2017	MATHEMATICS	TBH PUBLISHER	6	1,176.00
734	SINV04987	04/01/2017	COMPUTER TECHNOLOGY	TBH PUBLISHER	5	3,488.00

1



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

5. Finance Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2016 - 17
--	--	--

MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2016-17

Date : December 19, 2016

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

- | | | |
|----|--------------------|--|
| 1. | Dr. P.R.Muthuswamy | Principal/ Chairman of Finance Committee |
| 2. | Mr.G.Sundaresan | Finance Controller |
| 3. | — | University Nominee |
| 4. | Dr.S.Saravanan | Senior Staff |

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 11, 2016, the chairman requested the members to go through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2016 to November 2016 for the academic year 2016 - 17.
Discussion	<p>To consider and approve review of the budget utilized for the period from June 2016 to November 2016. The committee considered the utilization of budget and further clarifications were sorted out.</p> <p>After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.</p>



Dr. NGPASC
COIMBATORE | INDIA

Page | 1




Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.2.3

6. Library Committee Minutes

**Dr. N.G.P. ARTS AND SCIENCE COLLEGE**
(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Name of the Committee : Library Committee
Academic Year : 2016 2017
Meeting No. : 001
Date & Time : 11-08-2016
Venue : Library Hall

MINUTES OF THE MEETING


The Library Committee meeting was held on 11.08.2016 at 10.00 am in Library Hall.

The following members were present:


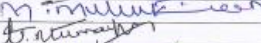
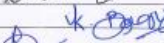



1. Mr. S. Gowri, Assistant Professor, Biochemistry
2. Mr. M. Muthukrishnan, Librarian
3. Mrs. Nirmala, Assistant Professor, Computer Application
4. Mrs. Bagyalakshmi, Assistant Professor, International Business
5. Mrs. Linda Mary Simon, Assistant Professor, Commerce PA
6. Mrs. Menaka, Assistant Professor, Information Technology

The following agenda is discussed in the meeting:

- The Committee noted the book purchase details and journal subscription details.
- The Committee discussed purchasing bioscience books from online book shops like Amazon. Because most of the books are not available in local distributors.
- Librarian encouraged all members to increase the usage of E Resources for their academic and research work. Our institution subscribes lot of e-resources. So members are requested to motivate the students to utilize the facility for extended hours.
- Members suggested the librarian need to organize the orientation program to students for the better utilization of e-resources. Librarian ensures that the CMIE Prowess orientation is going to be held in the coming month.
- The Librarian thanked the Library Advisory Committee members for their presence in meeting and shares the valuable suggestions to improve the library process.


(Member Secretary / Co-ordinator)

List of Committees members participated:

S. No.	Name	Signature
01	Mr. S. Gowri	
02	Mr. M. Muthukrishnan	
03	Mrs. Nirmala	
04	Mrs. Bagyalakshmi	
05	Mrs. Linda Mary Simon	
06	Mrs. Menaka	

7. Governing Body Minutes

Meeting No	02
Date	17.10.2016
Venue	Board Room

<p>ITEM 24: RESEARCH PROJECTS</p> <p>The ongoing funding research projects were discussed.</p>
<p>ITEM 25: RESEARCH PUBLICATIONS & PRESENTATIONS BY FACULTY MEMBERS</p> <p>The members suggested to encourage more faculty members for the research publications and to concentrate on highly reputed journals.</p>